



Bar Code Verification

In order to ensure all products supplied to retail outlets locally or globally carry legally authorised bar codes issued by GS1 Member Organisations and that the bar codes are correctly printed and scan first time, every time, major retail chains in USA, Europe, Australia, New Zealand, Japan and Korea are requesting for a Bar Code Verification Report for the packaged products. To meet this requirement, we are pleased to inform that GS1 Singapore is offering Bar Code Verification Service at the following rates effective 1 June 2009.

Fee Structure

- **GS1 Singapore Registered User**
GS1 Singapore Registered Users are entitled to five (5) free bar code verification per year. Additional bar code verification to be conducted during the year, GS1 Singapore Registered Users will be charged a fee of S\$30.00 + 7% GST per each bar code verification.
- **Non GS1 Singapore Registered User**
Companies which are not a Registered User of GS1 Singapore will be charged a fee of S\$150.00 + 7% GST per each bar code verification.

Turnaround Time for Bar Code Verification Service

Ten working days is required for conducting the test, data analysis and report documentation from the date of receipt of the products. For urgent test, an additional 20% of the fee rate will be levied for test result to be issued within three business days from receipt of products submitted for testing limiting to maximum of five (5) bar codes in each verification request form. The urgent test request is subjected to agreement by GS1 Singapore based on the level of the availability of testing capacity.

Types of Bar Code Symbols for Verification

GS1 Singapore conducts verification for samples of products packages/shipping cartons printed with the following GS1 bar code symbols:-

- GS1-13
- GS1-8
- UPC-12
- GS1-128
- ITF-14

When submitting samples, companies are requested to present complete, filled retail pack for each item in order for greater accuracy when making assessment of the bar code symbols in terms of print quality, bar heights, colour, contrast as well as location factors.

For cartons, it can be sent flattened for a complete assessment.

Bar Code Verification Request Form

This form is to be completed and sent with the products submitted for verification, together with the payment (by cash, nets or credit card).



GS1 Singapore Bar Code Verification Request Form

* **Bold** = mandatory fields

* **Date of Submission:** _____

* **Company Details**

Company Name: _____	
Company Address: _____	
_____	Postcode: _____
Contact Name: _____	Title: _____
Email: _____	Mobile: _____
Phone: _____	Fax: _____
Company Prefix: _____	

Submitter Details: (If different from Company^)

^ If the company submitting the product/s for services is not the company responsible for incurring charges for the services, written authorisation from the Payer company is required with this Request Form.

Company Name: _____	
Company Address: _____	
_____	Postcode: _____
Contact Name: _____	Title: _____
Email: _____	Mobile: _____
Phone: _____	Fax: _____
Company Prefix: _____	

Barcode Verification lead times: Whilst GS1 Singapore aims to deliver bar code verification reports earlier wherever possible, please allow up to 10 working days for five products at one time, as our lead times can vary depending on testing demands outside of our control or visibility. For urgent test required, a fee of 20% on top of the verification fee is applicable for the test of up to 5 products. The urgent test requests are subjected to agreement by GS1 Singapore based on the level of the availability of testing capacity.

* **Services Required**

Bar Code Verification Product/s Collection: Yes / No

* **Total Number of Products Submitted:** _____

List of GTINs & Descriptions Attached: Yes / No

NEPC: Unless otherwise advised or stipulated by your company, all details relating to the product sample/s submitted will be listed in the National Electronic Product Catalogue without any images. (For listing of product images, a one-time fee of S\$60.00 (exclude GST) per image is payable.)

Product Collection: If collection is specified, you will be contacted when the samples are ready – collection must be within one week of the notification or the samples will be disposed of. All samples will automatically be disposed of within 7 days of report / images being issued.

Mode of Payment: Cash, nets or credit card

**PLEASE PRINT &
ATTACH THIS FORM TO
THE PRODUCT/S WHEN
SUBMITTING TO GS1
SINGAPORE.**

GS1 Singapore

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